

Being a volunteer guide at Newcastle Region Art Gallery

INFORMATION FOR APPLICANTS

Thank you for your interest in the 2009 Volunteer Guide Program. Volunteer gallery guides love working with people of all ages, are clear communicators, great listeners, have interest in and enthusiasm for art and plenty of spare time. Volunteer guides work with varying size groups of all ages who have diverse needs and interests. They are committed to the gallery and to the community.

APPLICATION PROCESS

You will be notified regarding your application in mid November. Interviews for the volunteer guide positions will be held in late November and the guide training program will commence early December, with a break over Xmas, New Year.

GUIDE TRAINING

Guide training will take place on Mondays when the gallery is closed to the public. Training sessions will generally take place over 3 hours on a Monday however early in the program there will be at least one all day training session.

Training modules will include:

- ❑ ... an orientation session and introduction to the gallery staff, facilities and resources
- ❑ ... art history and appreciation components which will be linked with works from both the collection and travelling exhibitions
- ❑ ... practical explorations of art materials and processes
- ❑ ... developing communication strategies and presentation techniques for working with groups of all ages

ONGOING COMMITMENT

Once the training program is complete trainee guides will be expected to:

- ❑ ... attend regular guide meetings and ongoing training every Monday (during school terms only)
- ❑ ... facilitate group tours and workshops based on permanent and travelling exhibitions. A volunteer guide would normally take about 30/40 groups through the gallery each year
- ❑ ... develop teaching strategies and resources to meet the needs of specific visitors to the gallery

NRAG Volunteer Guide Application Form

Name _____

Address _____

Phone _____ Email _____

Date of birth _____

Experience and qualifications (include relevant paid and voluntary work along with any teacher training, languages spoken other than English, art training or experience, special interests etc.)

Examples of communication and interpersonal skills and experience.

What qualities and skills would you bring to the community as a volunteer guide at Newcastle Region Art Gallery?

CLOSING DATE FOR APPLICATIONS: 8 November 2009

ADDRESS ALL APPLICATIONS AND ENQUIRIES TO:-

Newcastle Region Art Gallery

Laman Street

Newcastle NSW 2300

Ph 02 4974 5100

